

**OXFORD MAYOR AND COUNCIL
WORK SESSION
MONDAY, DECEMBER 20, 2021 – 6:30 P.M.
VIA TELECONFERENCE
A G E N D A**

1. Mayor's Announcements
2. **Committee Reports** – The Trees, Parks and Recreation Board, Planning Commission, Downtown Development Authority, Sustainability Committee, and the Committee on Race will update the Council on their recent activities.
3. ***Next Steps for Asbury Street Park Ponding** – As has been discussed, there is a problem with water ponding within the central greenspace area. The Staff and Council would like to discuss next steps for this issue. Mr. Robert Jordan will be joining the meeting to discuss his preliminary findings and thoughts on this issue.
4. ***Next Steps for Coke Street Multi-Use Trail from Watson Street to W. Richardson Street** – There is \$300,000 budgeted for multi-use trails in the current FY 2022 budget. Would the Council like the City to prepare a bid for this effort? Or are there other sections of the trail which should be considered?
5. ***Next Steps for Whatcoat Street Improvements** – There is \$300,000 budgeted for the improvement of Whatcoat Street in the current FY 2022 budget. Would the Council like the City to prepare a bid for this effort?
6. ***Consider a Final Plat for the Minor Subdivision of 202 Fletcher Street** – On December 14, 2021, the Oxford Planning Commission voted to recommend the Mayor and Council the consideration of approving a minor subdivision for 202 Fletcher Street. The City Code states:

Action on the final plat. Not more than 30 days after the recommendation from the Planning Commission, the Mayor and City Council may take any one of the following actions: (1) Issue a certificate of approval for recording; (2) Approve the plat conditionally with the conditions of approval noted on the plat or attached thereto; or (3) Disapprove the plat or any portion thereof in which case the City Clerk shall notify the subdivider in writing, stating the reasons therefor.
7. **Candidates for the Oxford Planning Commission** – With Mr. Mike Ready coming off the Planning Commission to take his place on the City Council, there will be one opening on the Planning Commission to fill. Any recommendations for potential members would be appreciated. The Planning Commission shall be comprised of six members, who shall be residents of the City. Members of the Planning Commission shall be appointed by the Mayor and City Council to three-year terms. Members may be appointed for successive terms without limitation. Any vacancy in the membership of the Planning Commission that occurs prior to the expiration of a term of appointment shall be filled by the Mayor and City Council by appointing another member to serve during the unexpired term.

8. ***Increase in Compensation for City Staff to be Considered** – Our current starting pay for the lowest classification we hire at is \$27,343/year or \$13.15/hour. The City is proposing an increase to a minimum salary of \$31,200/year or \$15.00/hour. This would be an increase of 14.1%. To distribute this cost equally, the proposal asks the Council to consider applying this increase to the pay scale to bring the City somewhat closer to market conditions. This will be an incremental step as we await the findings of the Carl Vinson Institute of Government Compensation Study, which will be available by December 2022.
9. ***Contract with Carter & Sloope Consulting Engineers for the CDBG Water Line Replacement Project** – This contract will cover the Final Design, Permitting Assistance, Bidding Supervision, Construction Contract Administration, Construction Observation, and any necessary Preliminary or Permanent Easement Drawings.
10. ***GDOT Local Maintenance Improvement Grant (LMIG) Application** – The City will be applying to GDOT to set aside this year’s \$27,768.57 allocation of LMIG funds so we may apply them to the FY 2023 budget when we will have the Road Assessment finished. GDOT allows a set aside for up to 3 years to allow a larger allocation of funds to garner a more efficient bid.
11. **Discussion to provide Clarity on the Personnel to be Supervised by the City Manager** – Under the City Charter, Art. III, Sec. 1 A. City Manager (3) (d) City manager; powers and duties enumerated. The City Manager shall have the power, and it shall be his duty to: Exercise supervision and control of all departments and all divisions created in this Charter or that may hereafter be created by the Council except as otherwise provided in this Charter; and under “Sec. 2-164.(b) - Chief of Police” in our Code of Ordinances, there is this statement: The Chief of Police and all other police officers shall be under the control of the City Manager.
12. **Other Business**
13. **Work Session Meeting Review** – Mayor Eady will review all the items discussed during the meeting.
14. **Executive Session**

*Attachments